



Chipperfield Parish Council,  
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**Minutes of the meeting of the Chipperfield Parish Council held on 21<sup>st</sup> April 2026 at 7.45 at The Blackwell The Common Chipperfield WD4 9BS. The meeting started at 19.58**

Councillors Present: P Foxall Chair, K Cassidy, G Bryant, E Flynn, L Hinton, C Heaphy-Jones, M Paton, and W Bathurst,

In attendance: Mrs U Kilich (Proper Officer), and Borough Councillor S Riddick.

**108/25 APOLOGIES FOR ABSENCE**

To receive apologies for absence

Apologies for absence received from Borough Councillor P Walker.

**109/25 DECLARATIONS OF INTEREST**

To declare an interest linked to any item on the agenda.

There were no declarations of interest to record.

**110/25 PUBLIC PARTICIPATION 15 minutes time allowed.**

**111/25 MINUTES**

- a. To approve the minutes of the meeting of 17<sup>th</sup> February 2026, 31<sup>st</sup> March and EOM 10<sup>th</sup> March 2026

Resolved proposed by Cllr Foxall, seconded by Cllr Bryant to approve the Minutes of the meeting for the 17<sup>th</sup> of February 2026. Unanimously agreed.

Resolved, proposed by Cllr Cassidy, seconded Foxall to approve the Minutes of the meeting on 31<sup>st</sup> March 2026. Unanimously agreed.

Resolved, proposed by Cllr Foxall, seconded by Cllr Bryant to approve the EOM for 31<sup>st</sup> March 2026. Unanimously agreed.

- b. To discuss any matters arising from previous meetings  
Nothing to report.

**112/25 REPORT FROM BOROUGH/COUNTY COUNCILLORS**

To receive a report from Borough/County Councillors

Cllr Riddick reported that at the last Development Management Committee meeting there was only one application that was discussed, the major development in Tring.

The application was refused.

**113/25 CHAIRMANS REPORT & CORRESPONDANCE RECEIVED**

**For any items you cannot “click” please email the Clerk for information.**

- a. Lack of reliable Connectivity 27/03/2026 - A fibre connection directly to the premises might help

- b. Affordable Housing – email received to see if the parish council wanted to pursue affordable housing scheme

#### **114/25 CLERKS REPORT (verbal)**

- a. To update and discuss the current action report. Fingerpost will be installed by the end of April 2026.
- b. Latest news from Dacorum Borough Council

#### **115/25 FINANCE AND GENERAL PURPOSES**

- a. Cllr Foxall proposes to approve the YTD Summary for March 2026  
Resolved, proposed by Cllr Flynn, seconded by Cllr Bryant to approve the YTD Summary for March 2026. Unanimously agreed.
- b. Cllr Foxall to approve the Receipts and Payment Summary for March 2026  
Resolved, proposed by Cllr Flynn, seconded by Cllr Bryant to approve the Receipts and Payment Summary for March 2026. Unanimously agreed.
- c. Cllr Foxall proposes to approve the Bank Reconciliation as of March 2026  
Resolved, proposed by Cllr Flynn, seconded by Cllr Bryant to approve the Bank Reconciliation as of March 2026. Unanimously agreed.
- d. Cllr Foxall proposes to discuss and decide on the domain contribution for Chip News  
Resolved, proposed by Cllr Foxall, seconded by Cllr Cassidy to pay £130.00 for the village domain for the current year only. Unanimously agreed.
- e. Cllr Foxall proposes to discuss and decide on clock chime quotation and report received  
Resolved, proposed by Cllr Foxall, seconded by Cllr Cassidy, that the Council would not contribute towards the clock chime, based on the quotation and report provided. This was unanimously agreed.
- f. Cllr Foxall proposes to approve the insurance renewal £1230.59  
Resolved, proposed by Cllr Hinton, seconded by Cllr Cassidy to renew the insurance for the current year. Unanimously agreed.
- g. Cllr Foxall to approve the meeting schedule for 2026/27  
Resolved, proposed by Cllr Hinton, seconded by Cllr Flynn to approve the meeting schedule for 2026/27. Unanimously agreed.
- h. Cllr Foxall proposes to approve the following documents relating to Audit 2025/26
  - To approve the Asset Register for March 2026  
Resolved, proposed by Cllr Flynn seconded by Cllr Bathurst Unanimously agreed.
  - To review and approve the Internal Audit Summary and Year End Internal Audit Observations  
Resolved, proposed by Cllr Paton, seconded by Cllr Hinton to approve the Audit Summary and Year End Internal Audit Observations. Unanimously agreed.
  - To review the Internal Audit Report for 2025/27  
Resolved, proposed by Cllr Cassidy seconded by Cllr Bryant to approve

the Internal Audit report. Unanimously agreed.

- To approve AGAR Section 1 Annual Governance Statement 2025/26 Resolved, proposed by Cllr Flynn seconded by Cllr Bryant Unanimously agreed.
- To approve AGAR Section 2 Accounting Statements 2025/26 Resolved, proposed by Cllr Foxall seconded by Cllr. Bryant Unanimously agreed.

To approve the dates for the Exercise of Public Rights Resolved, proposed by Cllr Flynn seconded by Cllr. Bryant Unanimously agreed.

## **116/25 REPORT FROM WORKING GROUPS AND COMMITTEES**

### **1. OPEN SPACES**

Chipperfield Common Working Group report from meeting on 15<sup>th</sup> April 2026  
The Working Group provided an update on ongoing and planned works across Chipperfield Common.

It was reported that the path resurfacing works have now been issued to tender. The Pond and Glade works have been completed, and the Tree Safety Works are currently underway.

A further meeting is scheduled for May 2026, at which the Group will meet with a contractor to discuss and progress future works and development plans for the Common.

Consideration is being given to the creation of a welcome area for visitors to the Common. Additional amenities are also under review, including the potential installation of picnic tables and the allocation of a budget for new litter bins.

The Group also discussed improvements to signage, including engraved wooden posts like that of Bunkers Park. It was confirmed that "No Horses" and "No Parking" signs will be installed to help manage site usage and protect the area. In relation to environmental monitoring, fresh water sampling of the pond is scheduled to take place on 25 June 2026.

Finally, it was noted that a number of community events are planned to take place on the Common over the coming months.

### **2. YOUTH AND EDUCATION**

There are 29 children for reception year which is good. The tree on the school premises has been removed.

### **3. POLICE REPORT**

Nothing to report.

### **4. HIGHWAYS**

The two speed indicator devices will be installed at the two sites between July and October 2026.

### **5. PLANNING**

Nothing to report

## **6. ALLOTMENT –**

Inspection to commence on the allotment site

**117/25 Exclusion of Press and Public;** To **RESOLVE** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

### **118/25 Future Agenda Items**

### **119/25 DATE OF NEXT MEETING**

The next meeting will be held on the **12 May 2026** following the planning meeting @ 7.45 at **The Blackwells The Common WD4 9BS**.  
The meeting concluded at **20.59**